

# Allamuchy Township Board of Education

The rescheduled regular meeting of the Allamuchy Township Board of Education held on May 15, 2017 is called to order at 7:35 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on May 3, 2017 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

## I. ROLL CALL

James Britt  
Suzette Costello  
John Egan  
Francis Gavin  
Brant Gibbs  
Mary Renaud  
Diane Clark - President

## ABSENT

William Cramer  
Giovanni Cusmano

**Student Representatives:** Matthew Bremner

## ALSO PRESENT

Mr. Joseph Flynn, CSA  
Donna Trainello, Board Secretary

## II. PLEDGE TO THE FLAG

## III. APPROVAL OF MINUTES

- A. Moved by B. Gibbs and seconded by F. Gavin.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on April 24, 2017, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.  
M. Renaud abstained

- B. Moved by J. Egan and seconded by B. Gibbs.  
**BE IT RESOLVED**, that the minutes of the executive sessions held on May 26, 2015 through March 20, 2017 be approved. (Appendix 2 Executive)

CARRIED: Motion carried unanimously by roll call vote.  
F. Gavin abstained

## IV. STUDENT REPRESENTATIVE REPORT

**V. ACKNOWLEDGEMENTS**

**A. Students of the Month** - Presented by Ms. Chickey/Mrs. Sabol

**B. Teacher of the Month** - Presented by Ms. Chickey/Mrs. Sabol  
**Sarah Mikaliunas**

**VI. PRESENTATIONS**      Girls on the Run

**VII. PRESIDENT'S REPORT**

**VIII. SUPERINTENDENT'S REPORT**

**A. Enrollment Report by Grade**

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	42	42	42	42	43	43	43	43	43	
1	49	50	50	50	50	52	52	52	52	
2	38	38	38	38	39	39	39	39	39	
3	35	35	35	35	37	37	37	37	37	
4	58	58	58	58	58	58	57	57	57	
5	46	47	48	48	49	49	49	49	49	
6	43	44	44	44	44	44	44	44	43	
7	44	44	44	44	44	44	44	45	46	
8	43	43	43	43	43	43	43	43	44	
PSD	3	3	3	3	3	3	3	3	3	
<b>Total</b>	<b>401</b>	<b>404</b>	<b>405</b>	<b>405</b>	<b>410</b>	<b>412</b>	<b>411</b>	<b>412</b>	<b>413</b>	<b>0</b>
9 <sup>th</sup>	35	35	35	35	35	35	35	35	35	
10 <sup>th</sup>	46	47	46	46	46	46	45	45	44	
11 <sup>th</sup>	31	31	31	31	31	31	31	31	31	
12 <sup>th</sup>	39	39	39	39	38	38	38	38	38	
<b>Total</b>	<b>151</b>	<b>152</b>	<b>151</b>	<b>151</b>	<b>150</b>	<b>150</b>	<b>149</b>	<b>149</b>	<b>148</b>	<b>0</b>
GT	<b>552</b>	<b>556</b>	<b>556</b>	<b>556</b>	<b>560</b>	<b>562</b>	<b>560</b>	<b>561</b>	<b>561</b>	

**District**

- **HIB - Monthly Update – 0 Investigations – 0 HIB**
- **US Supreme Court's decision in *Endrew F. v. Douglas School District***
- **Summer Curriculum Writing**
- **District Testing Status**
  - **PARCC – DLM – NJASK Science**
- **QSAC Results and Action Plan**
- **County Video Project – June 9<sup>th</sup>**
- **Attending the GEOY Lunch June 2<sup>nd</sup> to recognize County GEOY winners**
- **Negotiations Update (Executive Session)**
- **Legal Update (Executive Session)**

**Facilities**

- **Rutherford Hall**
  - **Roof Construction Started**
  - **5<sup>th</sup> Year Anniversary Celebration**

**IX. REPORTS**

**COMMITTEES**

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: F. Gavin - Chair**
- E. Town Council Liaison: B. Gibbs  
J. Egan**

**OTHER DISTRICT**

- F. Hackettstown Board of Education Representative – G. Cusmano**

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION REPORTS**

**Operations:**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 of \$53,580.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

**B. Bills List**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED**, that the general account bills list check #27707 through #27816 for a total amount of \$715,439.83 be approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

**C. Student Activity**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$66,290.35, Investors Bank balance as of April 30, 2017. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

**D. Website Stipend**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED**, to reassign the Website Stipend to Jessica Taenzer retroactive to February 1, 2017, (\$1,000, prorated for 2016-2017).

CARRIED: Motion carried unanimously by roll call vote.

**E. Rutherford Hall Phase II Roofing Project**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED**, to approve the release of the payment of \$81,879.00 to Alper Enterprises, Inc., for the Rutherford Hall Phase II Roofing Project not to exceed \$82,000.00.

CARRIED: Motion carried unanimously by roll call vote.

**F. Monthly Certification of Budget for April 2017**

Moved by J. Britt and seconded by J. Egan.

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 4/30/2017 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 4/30/2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED**, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 30, 2017 with a total Governmental Funds Account cash balance of \$520,201.39 (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

**Operations**

**G. Renewal Maschio's Food Service Contract**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED**, Allamuchy Township Board of Education approves the renewal of the FSMC base year contract with Maschio's Food Services, Inc., for the 2017-2018 school year as follows:

The Allamuchy Township Board of Education shall pay Maschio's Food Services, Inc., an annual management fee of \$7,272.00. The management fee shall be payable in monthly installments of \$727.20 per month commencing on September 1, 2017 and ending June 30, 2018.

Maschio's Food Service, Inc. guarantees a return to the Allamuchy Township Board of Education of \$13,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount Maschio's Food Service, Inc., shall be responsible for any shortfalls incurred.

CARRIED: Motion carried unanimously by roll call vote.

**H. Lunch Prices**

Moved by J. Britt and seconded by J. Egan.

**BE IT RESOLVED THAT**, the lunch prices for the 2017 – 2018 school year will be: Lunch \$2.85 - an increase of \$ .10

Adult Lunch \$3.35 - an increase of \$ .10

Milk \$ .50 an increase of \$0.00

Extra Portion \$1.85 an increase of \$ .00

The cost for reduced lunches will remain the same.

CARRIED: Motion carried unanimously by roll call vote.

**Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. School Business Administrator**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to reappoint James Schlessinger as School Business Administrator for the 2017-2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

**B. Principal**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the Jennifer Chickey as Principal for the 2017-2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

**C. Assistant Principal**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve Melissa Sabol as Assistant Principal for the 2017-2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

**D. Tenured Staff Re-Appointments**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to employ the following tenured staff members for the 2017-2018 school year upon recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Melissa Arrambide	Andrea Aussems	Nancy Baglio
Lauren Boden	Cathy Cefaloni	Gina Davey
Debra DeAngelis	Joanne Ferguson	Samuel Greco
Jaehnel Hanisak	Marsha Koerner	Brian Lohse
Frances Muhlenbruch	Victoria Patterson	Julie Profito
Michelle Ricci	Christine Rodriguez	Jennifer Sauter
Paige Schmiedeke	Kate Stiner	Anna Thomas
Mariah Thompson	Marilou Tshudy	Ashley Van Haste
Robert White		

CARRIED: Motion carried unanimously by roll call vote.

**E. Non-Tenure Appointments**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to employ the following staff members for non-tenure contracts for the 2017-2018 school year upon the recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Alyson Chudley	Karen Constantino	Caitlyn Gleason
Holly Hirt-Guido	Justin Iazzetti	Michelle McElwee
Sara Mikaliunas	Clare Bundschuh Saalfield	Robin Samilijan
Nicholas Serraino	Michelle Stassi	

CARRIED: Motion carried unanimously by roll call vote.

**F. Re-employment of Administrative Support Staff**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the administrative support staff for the 2017/2018 school year:

Divya Bahl	Secretary
Pat Gardiner	Secretary
Tina L. Kay	Administrative Assistant to the Superintendent
Donna Trainello	Assistant to Business Administrator/Board Secretary
Patricia Turoczy	Substitute /Special Projects Secretary

CARRIED: Motion carried unanimously by roll call vote.

**G. Re-employment of School Nurses**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the re-employment of Scott Brady and Danielle Pulver as full time Nurses for the 2017-2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

**H. Re-employment of Classroom Teacher Aides**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the following teacher aides for the 2017/2018 school year; compensation per negotiated agreement.

Amy Crawford	Cheryl Forbes	Lorene Gallahue
Corinne Jacobson	Gina Maria Jones	Sara Lamonaco
Alison Motzer	Nohemy Oliver	Lynn Quinto
Karen Rizzolo	Audra Sarafin	Jasmine Sorbino
Desiree Spicer	Donna Stassi	Tara Warnock

CARRIED: Motion carried unanimously by roll call vote.

**I. Long Term Substitute**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the re-employment of Guy Gorman as a long term substitute for the 2017-2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

**J. Re-Employment of School Bus Drivers**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the bus drivers for the 2017-2018 school year:

Steve Bigham	Sandee Bystrak	Roxanne Carlson
Donna Ervey	Laura Gockeler	Colleen Howell
Linda Kucharski	Ann Longyhore	Theresa Sparacino
Deborah Waldele		

**Substitutes:**

Gary Maciak	Danielle Pulver
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CARRIED: Motion carried unanimously by roll call vote.

**K. Re-employment of Maintenance/Custodial Staff**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the custodial and maintenance staff for the 2017/2018 school year:

Charles Zukoski – Head Custodian	Peter DeMary – Head Custodian (MVS)
Arnold Capriglione	Scott DeMary (p/t cleaner)
Tim Mota	John Ostroski (p/t maintenance)
Mathew Ecochard – (pt cleaner)	Suzanne Peterson (p/t cleaner)
Joe Marra – (p/t cleaner)	Thomas Tagliareni (p/t cleaner)

**Substitutes:**

Kevin Frederiks	Ralph Kay	Paul Leal
Gareth Patterson	Owen Patterson	Steve Schaarschmidt

CARRIED: Motion carried unanimously by roll call vote.

**L. Re-employment of Substitutes**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following Substitutes for the 2017-2018 school year.

**Teachers**

Julie Bostian	Glenn Brennan	Debra Capalbo
Joseph Cotignola	Ryan Cusmato	Jill Flanagan
Beth Gavin	Kristen Kulver	Renate LeDuc
Joseph Marra	Jacklyn Mickelburgh	Theresa Ostrom
Megan Schmidt	Jeryl Turner	

**Nurses**

Ruth Clark	Frank Dell Beni	Ellen Garzon
Diane Schmidt		

CARRIED: Motion carried unanimously by roll call vote.

F. Gavin abstained

**M. ESY & Summer Enrichment**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve following ESY and Summer Enrichment positions at the negotiated rate per contract.

**ESY**

SL Therapist 7/3/17 -8/3/17 (16 hours a week) Lauren Boden

Elementary MD Teacher (16 hours per week) 7/3/17-8/3/17– Andrea Aussems

PSD Teacher 7/3/17-8/3/17 (16 hours per week) Sara Mikaliunas

PSD Aide 7/3/17-8/3/17 (12-14 hours a week) Michelle Stassi

PSD Personal Aide 7/3/17-8/3/17 – Lynn Quinto

MD Personal Aides 7/3/17-8/3/17 – Sarah Lamonaco & Robin Samiljan

MD Classroom Aide 7/3/17-8/3/17 – Amy Crawford

Nurse 7/3/17-8/3/17 (12 hours) Danielle Pulver

Special Education RC ESY Teacher 7/10/17 – 8/3/17

(16 hours per week) Paige Schmiedeke

Occupational Therapist 7/3/17-8/3/17 (up to 10 hours a week) Karen Rymon

Physical Therapist 7/3/17-8/3/17 (up to 5 hours a week) Nadine Klindt

School Psychologist and Social Worker – up to 10 days Gretchen Stefankiewicz, up to 15 days Marilou Tshudy

ESY & Summer Enrichment Substitutes – Alyson Chudley, Nancy Baglio, Cheryl Forbes, Mariah Thompson

**Summer Enrichment** (7/10/17 – 8/3/17) Lead Teacher Fran Muhlenbruch, Teachers – Sam Greco, Kate Stiner, Vicki Patterson

CARRIED: Motion carried unanimously by roll call vote.

**N. Rutherford Hall Staff**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following Rutherford Hall Staff Positions:

Laurie Rapisardi - Executive Director of Rutherford Hall

Christine Alegria – Rutherford Hall Account & Event Planner

Joan Leckie-Salvas - Property/Antique Collections Manager

Jessica Taenzer - Communication Director

CARRIED: Motion carried unanimously by roll call vote.

**O. Rutherford Hall Summer Intern**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following Rutherford Hall Summer Intern at no cost to the district.

Victoria Quinto

CARRIED: Motion carried unanimously by roll call vote.

**P. Summer Custodial Staff Part Time**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following part time summer custodial workers for the summer of 2017 at 4 hours a day pending criminal history approval.

Collin McCabe  
Owen Patterson

Michael Newkirk  
Lea Safarpour

Gareth Patterson

**Substitutes:**

Matthew Ecochard  
Chris Pert

Justin Howell  
Steve Schaarschmidt

Ralph Kay

CARRIED: Motion carried unanimously by roll call vote.

**Q. Summer Custodial Full Time**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following full time summer workers for the summer of 2017 at 8 hours a day.

Scott DeMary  
Sue Peterson

Jerry Kucharski  
Thomas Taglireni

Joe Marra

CARRIED: Motion carried unanimously by roll call vote.

**R. Tuition Students**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the children of employees Michelle Ricci and Catherine Cefaloni to attend the Allamuchy Township School District for the 2017/2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

**Education**

**A. Class Trips**

Moved by F. Gavin and seconded by J. Egan.

**BE IT RESOLVED**, to approve the following class trips for the 2016-2017 school year:

<b>Grade</b>	<b>Location</b>	<b>Cost Per Student</b>	<b>Date</b>
8	Community Food Bank Hillside, NJ	0	5/17/17
K & some Gr. 5	House of Good Sheppard	0	5/30/17
2	Evergreen Park, Tranquility, NJ	\$3.00	6/9/17
2	Tranquility Farms	\$3.00	6/13/17

CARRIED: Motion carried unanimously by roll call vote.

**B. Attendance at Professional Conferences**

Moved by F. Gavin and seconded by J. Egan.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Teacher</b>	<b>Date</b>	<b>Workshop Name</b>	<b>Cost</b>	<b>Mileage</b>
Boden	5/22	WC Speech/Language Assoc. Spring Workshop	\$90	0
Davey		Handle with Care re-cert	\$450.00	25

CARRIED: Motion carried unanimously by roll call vote.

**Governance**

**A. Policy 4000 series**

Moved by F. Gavin and seconded by J. Britt.

**BE IT RESOLVED**, to approve second reading to readopt the 4000 series with revisions in the following Policies:

P 4123 – Probationary Period

P 4125 – Employment of Support Staff Members

P 4218 - Substance Abuse

P 4219 – Commercial Driver Controlled Substances and Alcohol Use Testing

P 4322 - Staff Members Use of Cellular Telephones and Electronic Devices

P 4425.1 – Modified Duty Early Return to Work Program – Support Staff Members

P 4431.1 – Family Leave

P 4431. 3 - New Jersey’s Family Leave Insurance Program

CARRIED: Motion carried unanimously by roll call vote.

**B. Policy Alert No. 211 February 2017**

Moved by F. Gavin and seconded by J. Britt.

**BE IT RESOLVED**, to approve second reading to approve the following Policies:

0000.01 Introduction (M) (Revised)

0000.02 Introduction (M) (Revised)

0000.03 Introduction (M) (Revised)

P 2320 Independent Study Programs (Abolished)

P 2415.06 Unsafe School Choice Option (M) (Revised)

P 2464 Gifted and Talented Students (M) (Revised)

P & R 3160 Physical Examination (M) (Revised)

P & R 4160 Physical Examination (M) (Revised)

P 5460 High School Graduation (M) (Revised)

P 5465 Early Graduation (M) (Abolished)

P 7446 School Security Program (New)

P 8350 Records Retention (New)

CARRIED: Motion carried unanimously by roll call vote.

**C. IDEA Statement of Assurances for 2016-2017**

Moved by F. Gavin and seconded by J. Britt.

**BE IT RESOLVED**, to approve submission of the IDEA Statement of Assurance to the Warren County Department of Education.

CARRIED:

**XII. OLD BUSINESS**

**Superintendent's Evaluation**

**XIII. PUBLIC COMMENTS**

High School late bus

**IVX. BOARD DISCUSSION**

**XV. EXECUTIVE SESSION MOTION**

Moved by B. Gibbs and seconded by J. Britt.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote

F. Gavin left the meeting after legal was discussed.

**Executive Session**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, that the Board of Education has been in executive session for 18 minutes for the purpose of legal and negotiation issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote

**XVI. ADJOURNMENT**

Moved by B. Gibbs and seconded by M. Renaud.  
**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 8:47